How to Whitelist an Email in SHAW.CA webmail

1.) Log in to Shaw Webmail

2.) Click the **Preferences** button.

Inbox donu4242@gmail.com Shal https://mail.google.com/mail/u/0/#inbox 🛗 Calendar 🖂 Mail Contacts 🗹 Tasks Preferences 🖾 New Message v Reply Reply to All Forward Delete Spam Mail Folders 🗌 🕇 🖂 🛛 From Subject Ū-___ Inbox 📤 Sent Drafts 👼 Junk Trash Chats Tags

3.) Click Filters on the left menu



4.) Click the Create Filter button.



5.) Fill in the boxes as shown with the address (partially hidden) as @parksvillelawnbowlingclub.com

Add Filter		
Filter Name:	PLBC - Domain	Activ
lf any v	of the following conditions are met:	
From	v contains v @parksvillelawnbowlingclul domain	v + =
Perform the fo	ollowing actions:	
Keep in I	Inbox 🗸	+ -
🗹 Do not pro	ocess additional filters	
		OK Cancel

6.) Click OK.